

Memorandum of Transfer

This is the sheet marked “A” referred to in and forming part of the Policy no: dated

Date of transfer					
Signature of transferor					
Witness					
Transferee	Name in full				
	Address				
	Occupation				
Signature of transferee					
Witness					
Date of Registration of Transfer by Resolution Life Australasia Limited		Date Ref no:	Date Ref no:	Date Ref no:	Date Ref no:
Signature of Principal Officer or authorised person					

How to complete the Memorandum of Transfer

Please read these instructions carefully BEFORE you complete the Memorandum of Transfer on the other side.

Section in the form	Instructions
Date of transfer	Leave this blank – office use only.
Signature of transferor	The current owner's signature. If the current owner is a company or bank, please affix its SEAL or STAMP and provide its ABN.
Witness	An independent witness's signature. This person must have no interest in the policy and cannot be related to the current or proposed owner.
Name in full	The proposed owner's name. If the proposed owner is a company or bank, please affix its SEAL or STAMP and provide its ABN.
Address	The proposed owner's current address.
Occupation	The proposed owner's occupation.
Signature of transferee	The proposed owner's signature.
Witness	An independent witness's signature. This person must have no interest in the policy and cannot be related to the current or proposed owner.

What you need to know

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